

AMERICAN CHAMBER OF COMMERCE IN KOSOVO

ODA EKONOMIKE AMERIKANE NË KOSOVË / AMERIČKA PRIVREDNA KOMORA NA KOSOVU

ALTERNATIVE DISPUTE RESOLUTION CENTER

QENDRA PËR ZGJIDHJEN ALTERNATIVE TË KONTESTEVE/ CENTAR ZA ALTERNATIVNO REŠAVANJE SPOROVA



Commercial Arbitration Workshop

09 December 2011

Prishtina



ADR Training and Certification Services

Member of



U.S. Chamber
of Commerce



AmChams
in Europe

Patron Members



American Chamber of Commerce in Kosovo
Alternative Dispute Resolution Center
Fehmi Agani St. 36/3, Pristina, Kosovo

www.adr-ks.org, www.amchamksv.org
adrcenter@amchamksv.org
+381 38 246 012, +381 38 248 012





Commercial Arbitration Workshop

Prishtina, 09 December 2011

Date and Venue

Friday, 09 December 2011
Hotel Nartel, Prishtina

Objective

The AmCham Alternative Dispute Resolution Center, with support from businesses, AmCham Kosovo and international partners is pleased to announce that it will host a one-day arbitration workshop. The workshop seeks to provide the participants with strategies and tactics in drafting arbitration documents under AmCham Arbitration Rules of Procedure. The workshop will include a drafting session and interactive discussions with renowned arbitrators and practitioners from AmCham Arbitrators Roster, aimed at providing a greater understanding of AmCham ADR Center arbitration process.

Who is this workshop designed for?

Legal directors and corporate counsels,
magistrates, practicing lawyers,
legal practitioners advising
international trading companies and
business people involved in trade and dispute resolution.

Working Method

- Study of an arbitration clause and med-arb clause
- Debate amongst participants and speakers during interactive plenary session
- The number of participants will be limited to ensure maximum participation

Working Language

English and Albanian. Translation will be provided.

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11:00 - 11:30 REGISTRATION

Hotel Nartel Prishtina

11:30 - 12:00 WELCOMING REMARKS AND INTRODUCTION

- 1) Mr. Dastid Pallaska, Chairman of the Board of Directors, AmCham ADR Center
- 2) Mr. David Greer, Director, USAID System for Enforcement of Agreements and Decisions

12:00 - 13:00 LUNCH AND NETWORKING

Open to all participants in the workshop

13:00 - 14:30 INTRODUCTION TO COMMERCIAL ARBITRATION

- 1) Importance of Commercial Arbitration (Mr. Dastid Pallaska, Chairman)
- 2) Presentation of AmCham ADR Center and structure (Mr. Ardi Shita, Secretary General)
- 3) Overview of Kosovo Arbitration Rules of Procedure (Ms. Marilyn Zelin, Arbitrator and Senior Legal Advisor to USAID/SEAD)
- 4) How to draft an Arbitration Clause (Ms. Marilyn Zelin)

14:30 - 15:00 COFFEE BREAK

15:00 - 16:30 ARBITRATION PROCEEDINGS

- 1) Request for Arbitration: Submission of Claim and Model Submission of Claim (Mr. Ardi Shita)
- 2) Costs of Arbitration (Mr. Ardi Shita)
- 3) The Award and its Enforcement (Mr. David Greer)
- 4) Discussions

16:30 - 18:00 COCKTAIL RECEPTION

- 1) Christopher Hall, President of the Board of Governors, AmCham Kosovo
- 2) Distinguished Guests from the Embassy of the United States and USAID
- 3) Lekë Musa, Executive Director, AmCham Kosovo
- 4) CEOs and representatives of Kosovo and American Companies
- 5) Presentation of AmCham Arbitrators
- 6) Networking

18:00 DISTRIBUTION OF THE CERTIFICATES OF ATTENDANCE



How to register

Complete and return the registration form to

e-mail: adrcenter@amchamksv.org

post: American Chamber of Commerce, Fehmi Agani St. 36/3, Pristina, 10000 Kosovo

fax: +381 38 246 012

Registration will be confirmed upon receipt of the registration form and confirmation of payment of registration fee.



Registration fees and cancellation

Most of the costs of this workshop are covered by the American Chamber of Commerce in Kosovo. However, in order to cover other expenses, we have set minimum fees for participation:

- **45.00 EUR + 16% VAT for AmCham Members**

- **65.00 EUR + 16 % VAT for non-AmCham Members**

This fee covers everything, including Lunch, Coffee breaks, Cocktail Reception, meetings, training and training materials.

Because there are limited spaces available, priority will be given on '*first come first serve basis*'. Please bear in mind that the costs for organization of such workshops are very high, therefore in case you want to cancel your participation, you have to do it at least one week in advance.

Deadline for paying registration fees is **December 2, 2011**

NLB Prishtina sh.a.

Account beneficiary: **American Chamber of Commerce**

Account number: **1700 2001 0006 7685**

Payment details: **Commercial Arbitration Workshop**



Travel and Accommodation for participants outside Prishtina

Participants are responsible for making their own travel and hotel arrangements. However, AmCham Kosovo may support you during this process through the companies offering such services that are members of AmCham. You have to inform us for such requests by December 02, the latest so we can offer you suitable prices.

Speakers at the workshop

Mr. Dastid Pallaska, Chairman of the Board of Directors

- Attorney at law specialized in banking and finance law, corporate law, and intellectual property law.
- Executive Director of East West Management Institute's Kosovo office.
- Former Counsel for Wolf Theiss, a Vienna based international law firm
- Former Legal Specialist for the U.S. Department of Justice office in Prishtina
- Lecturer at the University of Pristina, Kosovo
- U.S. Department of State Superior Honor Award
- LL.M. at Yale Law School in the United States.
- Certified Arbitrator at AmCham ADR Center

**AmCham
ADR Center**

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Mr. David Greer, USAID/SEAD Director, Member of the Board of AmCham ADR Center

- International law expert with over 14 years of experience directing international development projects in commercial law, alternative dispute resolution, capital markets and securities regulation, land law and land use, banking, insurance, judicial reform, regulatory and tax administration reform, and in pre- and post-accession legal and institutional adjustment to WTO membership.
- Former Law Lecturer at the American University of Central Asia, George Mason University, George Washington University Law School and the Southern Illinois University School of Law.
- LL.M. (with Highest Honors) in International and Comparative Law from the George Washington University Law School,
- JD (cum laude) from the Southern Illinois University School of Law,
- Arbitrator with the Commercial Arbitration Association / Chamber of Commerce of the Kyrgyz Republic,
- Certified Arbitrator at AmCham ADR Center



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Ms. Marilyn Zelin, USAID/SEAD Senior Legal Advisor, Member of the Board of AmCham ADR Center

- Extensive corporate and commercial law experience as well as more than 15 years experience working on international rule of law projects.
- Expert on drafting of Kosovo Arbitration Rules, developing procedures for case administration, and training arbitrators.
- Former Country Director for the American Bar Association's Rule of Law Initiative (ABA/ROLI) in Kosovo, Macedonia, Georgia and Lebanon and as a Legal Specialist in Croatia and Slovakia.
- Practiced corporate law with the international law firm of Skadden, Arps, Slate, Meagher & Flom.
- J.D. from the New York University School of Law



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Mr. Ardi Shita, Secretary General, AmCham ADR Center

- Lawyer with extensive project and program management experience in international organizations and public sector reforms.
- Former advisor to the international civilian administration in Kosovo.
- Member of working groups and international conferences on strengthening the good governance and rule of law in Kosovo and reforming the legislative, the executive and the judicial branches - part of several Kosovo and UNMIK delegations to the European Commission, European Social and Economic Committee and the European Court of Justice in Luxembourg.
- Consultant to the World Bank Group, the Organization for Security and Cooperation in Europe and to the insurance sector in Kosovo.
- Post-graduate education in Commercial and Corporate Law (LL.M.) and International Law (Mag. Iur) in Austria and Slovenia respectively and a European Union Erasmus Mundus Alumni.
- Adjunct Lecturer of European Studies and European Public Policy at International Business College, an affiliate of University College Lillebaelt in Denmark

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Mr. Christopher Hall, President of AmCham Board of Governors, President of AUK

Mr. Hall holds the degrees of M.A. in Politics, Philosophy and Economics from Oxford University; M.S. in Business Administration from the Graduate School of Business at Columbia University; and Doctor of Philosophy (D.Phil.) in International Relations from Oxford University.

Mr. Hall joined the faculty of AUK in 2005, teaching courses in the Public Policy concentration. He became President of AUK in July 2007. Prior to joining AUK, he worked as an executive in the mining and steel industries for 15 years, including work in mergers and acquisitions of mining properties, oilfield service companies and steel mills, and managing the largest independent stainless steel processor in the US. He subsequently spend 10 years in the field of public policy in the US state of Maine, including service as state Senator and Representative, Democratic Party Chairman, and member of the Democratic National Committee under President Bill Clinton.

His current areas of academic interest are in the economic and political development of the countries of the western Balkans.



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Mr. Lekë Musa, Executive Director of AmCham Kosovo

Mr. Musa was appointed Executive Director of the American Chamber of Commerce in Kosovo in November of 2009. Before that, Mr. Musa was founder and managing partner of BU and Partners, a Kosovo Company Providing Financial Management and Assurance Services.

Until October 2008, Mr. Musa served as Chief Operations Officer in Telecom of Kosovo, the largest fixed lines and internet operator in Kosovo. From 2001 to 2007, Lekë served as Economic/Commercial Specialist at the United States Embassy in Pristina. In 2001, Lekë was the cofounder and the first president of the Society of Certified Accountants and Auditors of Kosovo, an IFAC member body.

After graduation, Mr. Musa worked as financial analyst for KPMG/Barents Group advising the Kosovo Government in the area of financial reporting framework for private sector. He holds a Master of Business Science degree from University of Vaxjo in Sweden (1999) and a Bachelor of Finance and Accounting from University of Pristina.



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AmCham Arbitrators

1. Mr. Albert Islami
2. Mr. Avdi Ahmeti
3. Mr. Bashkim Uka
4. Mr. Betim Shala
5. Mr. Dastid Pallaska
6. Mr. David Greer
7. Ms. Gail Warrander
8. Mr. Ilir Gaxha
9. Mr. Kujtim Kerveshi
10. Ms. Marilyn Zelin
11. Mr. Mentor Hajdaraj
12. Ms. Remzije Istrefi
13. Mr. Shaban Muharremi
14. Mr. Sokol Elmazi
15. Valbon Mulaj
16. Victor Chimienti
17. Vigan Rogova
18. Xhevdet Shala

Registration deadline: 02 December 2011

Registration Form

Commercial Arbitration Workshop

Prishtina, 09 December 2011

Participant's details

TITLE / FIRST NAME / LAST NAME	<input type="text"/>	<input type="text"/>	<input type="text"/>
POSITION	<input type="text"/>		
COMPANY NAME	<input type="text"/>		
ADDRESS	<input type="text"/>		
CITY / COUNTRY	<input type="text"/>	<input type="text"/>	
E-MAIL	<input type="text"/>	PHONE	<input type="text"/>
MEMBERSHIP IN BUSINESS ASSOCIATIONS	<input type="text"/>		

Second Participant

TITLE / FIRST NAME / LAST NAME	<input type="text"/>	<input type="text"/>	<input type="text"/>
POSITION	<input type="text"/>		
COMPANY NAME	<input type="text"/>		
ADDRESS	<input type="text"/>		
CITY / COUNTRY	<input type="text"/>	<input type="text"/>	
E-MAIL	<input type="text"/>	PHONE	<input type="text"/>
MEMBERSHIP IN BUSINESS ASSOCIATIONS	<input type="text"/>		

Data Protection Information

The details you provide on this form will be used for registration purposes only. They will be stored in AmCham's database for the sole use of AmCham and its ADR Center.

Submit this form to:

American Chamber of Commerce in Kosovo
Alternative Dispute Resolution Center
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